Things to note when completing the Questionnaires:

Palabora Registration Questionnaire:

- 1. Company name + Names + Surnames must be in UPPERCASE
- 2. Email addresses must be in LOWERCASE
- 3. No spaces in contact numbers
- 4. Important! Section 8 for CURRENT MAJOR CUSTOMERS must also comply with rules as per 1 3 above.

Palabora Banking Data:

- 1. No spaces in bank account number
- 2. 1.3 Account Holder Name: No special characters, e.g. () & # % *

Suppliers are allowed only 1 attachment at a time.

E.g. If your company has 5 directors, please scan 5 IDs in one go and attached **1** file. If done incorrectly and the response is submitted, you in in status "Pending Approval" and changes can only be made once you are in status "Registered", which can take a long period of time, depending on how fast all approvers execute their part.

Trust this clarifies and will ensure a smooth process for you !

Supplier receives invitation from Palabora



Supplier Login Login with existing account

SAP Ariba <u> </u>	
Supplier Login	
User Name 2	Ð
Password 3	Ð
Login 4 Forgot Username or Password	

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Drop down on Business Network – Select Ariba Proposals & questionnaires



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